

# Friends of Yavapai County ARES RACES, Inc.

“FOYCAR”

An IRS 501(C)(3) Arizona Registered Nonprofit Corporation

[foycar@k7yca.org](mailto:foycar@k7yca.org)

# Purpose

The specific and primary purpose for which this Corporation is formed is charitable, and it shall concern itself with emergency radio communications, communications infrastructure, training and education. The Corporation is a solution-oriented volunteer group which works in partnership with Yavapai County ARES/RACES to assist in tasks it does not have the county-wide infrastructure or funds to accomplish on its own.

Amateur Radio volunteers, ARES/RACES members, assisting the Yavapai County Office of Emergency Management, use their personal equipment in emergency and training operations. The cost of each individual's equipment is out-of-pocket. Friends of Yavapai County ARES RACES, Inc seeks funding for communications infrastructure equipment beyond the scope of individual members and not available through the OEM annual operating budget through membership dues, equipment and monetary donations and government and private grants.

# Process

- Wrote Articles of Incorporation and Bylaws
- Obtained a Tax Payer Identification Number (TIN) from IRS
- Filed Articles of Incorporation with Arizona Corporation Commission and received approval.
- Appointed Registered Agent with AZ Corp Comm
- Published Articles of Incorporation
- Opened a checking account
- Filed Articles of Incorporation and bylaws with IRS and applied for 501(C)(3) status - received Letter of Determination

# Funding

- Grants
  - Government - FEMA, Homeland Security
  - Private foundations
    - with assistance from county grant writers
- Donations
  - Monetary & Equipment
    - Individuals
    - Corporate
    - Members
- Membership Dues

# Finances

Banking Summary - Year to Date	
1/1/2019 through 11/7/2019	
Category	1/1/2019- 11/7/2019
<b>INCOME</b>	
Donations	
Individual Donations	258.00
PayPal Fees	-8.49
TOTAL Donations	251.51
Other Inc	
PayPal Fees	-3.20
Transfers from ARES RACES	1,202.04
TOTAL Other Inc	1,198.84
Reimbursements from Members	286.00
TOTAL INCOME	1,736.35
<b>EXPENSES</b>	
Fees & Charges	
Bank Fee	
Check Printing	58.48
TOTAL Bank Fee	58.48
TOTAL Fees & Charges	58.48
Incorporation Cost	409.67
Office Supplies	27.45
Purchases for Members	286.00
Training	
Food	235.91
TOTAL Training	235.91
TOTAL EXPENSES	1,017.51
OVERALL TOTAL	718.84

# Structure

- Three Officers: President, Secretary and Treasurer elected by appointed EC's and AEC's from among their members
- Two At-Large Board Members elected by general membership from among their members
- Term off Office: Until resignation or removal
- The Yavapai County Amateur Radio Emergency Communications Coordinator Liaison, or his/her designee, shall be an ex-officio non-voting member of the Board

# Officers Duties

- The President shall preside over meetings of the Board. The President shall be responsible to make proper notification of all meetings. The President is authorized to approve payment of expenses under \$500 without further authorization. The President may appoint standing or special committees to assist in the functions of the Corporation. Such appointments shall be approved by the Board.
- The Secretary shall keep minutes of meetings of the Board and shall be responsible for the correspondence and files of the Corporation.
- The Treasurer shall be responsible for maintenance of Corporation assets, and all billings and payments due. The Treasurer is authorized to sign checks in payment of expenses under \$500 with the approval of the President, or of expenses of \$500 or more when approved by the Board. Routine expenditures, listed in Attachment 1, may be paid by the Treasurer provided approval is given annually by the Board to the items on the routine expenditures list. The Treasurer shall also serve, or appoint a member with the President's approval, to sever as the Statutory Agent as required by the Arizona Corporation Commission.
- Other powers and duties of Officers may be specified by resolution of the Board.



# Committees

- Technical
  - Infrastructure planning
  - Equipment selection
  - Assist grant writers with equipment specification
- Audit
  - Review treasurers annual report and documentation prior annual tax filing

# Insurance

- Directors and Offices Insurance
- Cost
  - \$800+ per year
  - Cost go down after a a few years with no claims
- Catch 22
  - Need to have held annual meeting and elect officers before underwriter will quote on a policy

# Regulatory Filings

- Arizona Corporation Commission
  - Yearly – Officers, Address and Registered Agent
  - Cost \$10
- IRS Nonprofit Tax Return
  - No tax unless income from unassociated business activity UBI or \$\$ spent outside our mission and purpose
  - Less than \$50,000 just a card
  - Over \$50,000 IRS 990

- Want to be an Officer (ECs and AECs)
  - or
- Board Member (General membership)

# Elected to positions on November 9, 2019

